

NCSCB Inc. Board Meeting

Tyco Raychem
Fuquay-Varina, NC

July 9, 2009

The meeting was called to order at 8:30 AM by NCSCB Inc. President Steve Anderson.

The following members and guests were in attendance:

Steve Anderson	Director	NJATC	sanderson@njatc.org
Vern Bruer	Director		Vern.Bruer@srpnet.com
Tom Moore	Director	SRP	Tom.moore@srpnet.com
Mike Dyer	Director	SRP	Michael.dyer@srpnet.com
Brian Inberg	Director	3M	bcinberg@mmm.com
Bill Burnett	Director	Tyco/Raychem	weburnet@tycoelectronics.com
Ed Pulaski	Director	Ripley Tool	Pulaski@ripley-tools.com
Dale Merson	Director	Dvorak LLC	dalem@dvorakllc.com
Glenn Wilson		JC Driskill	gwilson@jcdriskill.com
Jack Hayer		IBEW	Jack_heyer@ibew.org
Joe Gant	Guest	Guest	jdgant@srpnet.com
Randy Denmon	Guest	Southwire	Randy_denmon@southwire.com
George Arhos		ALBAT	garhos@albat.org
Jereme Wilson	Director	JC Driskill	jwilson@jcdriskill.com
John Honigsberg Jr.		Primary Service Corp	johnhon@comcast.com
Ed jankowich		Thomas & Betts	Edward.jankowich@tnb.com
Tom Lillis		Potomac Testing (NETA)	tlillis@potomactesting.com
Carley Abner	Director	Whitehead & Associates	carley@whiteheadassoc.com

Steve asked everyone present to review the minutes from the November meeting in Autin.

Steve Anderson welcomed everyone to the meeting and introduced Bill Burnett of Tyco/Raychem who welcomed everyone to Tyco/Raychem. Bill introduced Tom Dembockley of Tyco/Raychem. Tom again welcomed everyone to Tyco who gave an overview of Tyco/Raychem and the Fuquay-Varina area.

November 08 meeting minutes:

Jereme Wilson's name was left off the minutes, and correction was made. A motion was made, seconded and approved to accept the minutes with the one correction.

Carley Abner read the list of NCSCB board member who are in good standing and eligible to vote on issues coming before the board.

The following Members have paid their 2009 NCSCB Inc Dues and are eligible to vote on any motion(s) presented to the board:

	NECA		
--	------	--	--

Bob Baird	IEC	Alternate	John Masarick
Jerry Westerholm	IBEW	Alternate	Jack Heyer
Steve Anderson	NJATC		
Brian Inberg	3M	Alternate	
Frank McGovern	Pirelli	Alternate	Ed Pulaski(Ripley)
Kory Schindler	Xcel	Alternate	Vern Breuer(SRP)
Tom Moore	SRP	Alternate	None
Mike Dyer	SRP	Alternate	None
John Honigsberg	Primary Service	Alternate	None
Dale Merson	Dvorak LLC	Alternate	None
Carley Abner	Public at Large		
Michael Iacobellis	Public at Large		
George Arhos **	Cable Splicer		

Steve Anderson reported that the board has lost a couple of members since the last meeting for various reasons; Mary Germershausen and John Honigsberg.

Carley Abner opened and discussed the NCSCB web site and instructed the group on the content and how to navigate the site. There were several suggestions made for improvement. Open discussion on information that should be included on the site, i.e. industry incidents of cable and component failures, links to government requirements etc.

Tom Moore reported on the Written Examination and testing schedule and the pass/fail scores for the recent exams.

Vern Breuer reported on the Practical Examinations, upcoming schedule, etc.

Jeff Dale of FLIR Systems gave a presentation on Infrared Technology and how it pertains to medium voltage cable splicing and industry and electrical industry in general.

Cost of Examinations:

Steve Anderson Reviewed the current examination fees. Vern Breuer presented to the Board the proposed new examination fee structure and administration of the exams. Dale Merson pointed out that the retesting fee were discussed and approved at the November 2008 meeting. See page 4 of November 2008 minutes.

After a lengthy discussion by the Board, a motion was made, seconded and approved, with no objections, that the testing fee schedule to be as follows:

Written Test \$295.00 (No change) Non-Refundable
Practical Examination \$595.00

A motion was made, seconded and approved, with no objections that the retesting fee schedule to be as follows:

Retesting fees \$395.00 / \$500.00 (\$395.00 if retesting for 1 or 2 components of the test, \$595.00 if all three components of the test is required.)

Evaluator Compensation:

After much discussion the following guidelines will be used for compensating the practical testing evaluators:

\$200.00 per day for travel. See note below.

\$ 400.00 per day compensation

Note: plus certain travel expenses, such rental cars, cabs, etc. The evaluators

Financial Report

Treasurer Michael Iacobellis: Carley Abner reviewed the treasurer's report in the absents or the treasurer.

President Steve Anderson has signed the new loan agreement between the NJATC and the NCSCB Inc. The loan is a standard thirty year note, with Bi-Annual payments of \$8,000.00 due January & July of each year regardless of income.

With the signing of the new loan agreement the NCSCB Inc can now file for their 2008 fiscal year income taxes.

The following financial report on the Fiscal Year to date **Income** vs. **Expense:**

Income:

Membership Dues	\$12,750.00
Test Fees	\$09,355.00(written and practical)
Total	\$22,105.00

Expenses:

Book Keeping	\$ 1,800.00
Banking	535.00
Certificates	0.00
Communications	240.66
D&O Insurance	2,452.00
Evaluators	7,917.31
Evaluator Training	0.00
Legal Fees	12,652.24
Loan Repayment	8,000.00
Postage	\$50.22
Prometric	6,300.00
Refund	245.00
Software	628.94
Testing Materials	2,325.59
Trade Show	189.20
Total	-\$ 43,336.16

Deficit of \$21,131.16 for the first six months of 2009.

December 31, 2008 the checking account balance \$21,942.26.

<u>January 1 – June 30, 2009 Deposits</u>	+ \$22,105.00
Total	\$44,147.26
<u>January 1 – June 30, 2009 Expenses</u>	- \$43,336.16
	\$711.10

As of June 30, 2009 the checking account balance stands at \$711.10, with an outstanding temporary loan of \$2,145.00 given to the NCSCB Inc on July 1, 2009 to cover an upcoming trade show expense.

Other upcoming expenses: CPA tax filing for 2008, General Liability insurance (to include the test administer and evaluators), prometics testing, loan repayment to name a few.

A motion was made seconded and approved to accept the treasurer’s report.

Sponsorships

Carley Abner proposed the following sponsorship levels be set for those businesses contributing to the NCSCBinc.:

Platinum Sponsor	\$10,000.00
Copper	\$5,000.00
Allminum	\$1,000.00

A motion was made seconded and approved accept the sponsorship levels.

Dues Structure:

Vern Breuer proposed the following board member dues structure effective January 1, 2010.

- a. Manufacturers / Organizations \$1500.00 per seat
Includes Manufacturers, Utilities, organizations such as NECA, IBEW, etc.
- b. Individual memberships \$500.00 per seat
Engineers, Contractors, Cable Splicers and public at large.
- c. Associate memberships \$75.00

Board agreed to table the issue until the November meeting.

Bill Burnet gave a brief presentation on a marketing plant to promote the NCSCB. Bill Burnet, Frank McGovern and Carley Abner were appointed to pursue the proposed plan and include on the NCSCBinc web site.

New Business

1. A motion was made seconded and approved to confirm the Executive Committee decision to appoint Vern Breuer as Vice President of the NCSCBinc. this action also confirms Vern to the Executive committee.
2. A motion was made seconded and approved to appoint Bill Burnet to serve on the Executive Committee.
3. A motion was made seconded and approved to appoint Brian Inberg to serve on the Executive Committee.

Old Business

Brian Inberg gave a presentation the Hand-Taped "T" splice.

- a. Failing splices should be stored for review for two years. Brian Inberg agreed to stored failed splices.
- b. A lengthy discussion was held about the liability to the NCSCBinc with regard to a failed Hand-Taped splice. Brian Inberg will prepare documentation for the Hand-Taped splice along with a procedure for handling failures by September 2009.

Mike Dyer reported that we will need to have a new test questions. Mike Dyer will lead a group to collect potential questions for the next generation of the written examination.

Friday 07/10/2009

New Business

Steve opened for discussion the need to add additional members/organizations i.e. Distributors, ALBAT and it was agreed to table this discussion and action and add it as an agenda item for the Fall meeting of the Board. Additional agenda items for the fall meeting are:

- Board requirements for recertification
 - The Executive Committee will determine these requirements and report to the Board in the Fall Meeting.
- New item writing events to augment our current pool of questions
- Study Guide committee will submit a proposal in the fall meeting.
 - Jereme Wilson-Tom Moore action item to bring forth in Fall meeting
- Agenda item for Fall meeting to review list of Directors for minimum numerical requirement established in the By-laws.

Voting Actions

Tom Moore resigned his current “At large” position on the Exe. Committee retaining his Utility seat.

Eleven voters were present for the following voting actions:

- Motion made, seconded and passed to add George Arhos to the Directors in a Cable Splicer seat.
- Motion made seconded and passed to remove Jake Miles of Georgia Power (Retired) as a Director in the Cable Splicer seat. Jake notified by Tom Moore via phone 07/20/09.
- Motion made, seconded and passed to remove Roger Provencal and replace him with Ed Jankowich in the Engineer seat for T&B Elastimold.

Motion made and seconded to adjourned at 0930 and part of the group broke into the Hand-Applied committee to finalize testing. The remainder of the Board viewed a TYCO presentation on Wind Energy.